

**SECRET**

OGC HAS REVIEWED.

**MINUTES OF AD HOC COMMITTEE ON CATEGORIES OF PERSONNEL**

**15 January 1951**

Present: For Law Division, [REDACTED] 25X1A  
For Finance Division, [REDACTED] 25X1A  
For Personnel Division, [REDACTED]  
For Special Security Division, [REDACTED] 25X1A  
For OSO, [REDACTED] 25X1A  
For OPC, [REDACTED]

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1. A two-page revision of the Covert Personal Services Contract Check List was examined and several further changes were suggested. It was agreed that after the check list has been filled in and has served its purpose in preparation of the contract, the second page (containing the fiscal data) will be detached and held in the Finance Branch while the first page is returned to the case officer.

2. Definitions of the seven categories of personnel were affirmed as follows, including a modification in the case of Career Agent:

**a. STAFF EMPLOYEE**

A citizen of the United States appointed, at U. S. Government rates of pay, to an established position in CIA which carries with it all rights to annual and sick leave, retirement benefits, and other emoluments of Government employees. For clarification purposes, internees in non-sensitive areas and employees under nominal Government cover will be included in this category.

**b. STAFF AGENT**

An employee who meets the standards for a Staff Employee (category 2a, above), but performs services under cover and is appointed in pseudonym for security reasons. He is entitled to substantially all the privileges of a Staff Employee and his conversion to a Staff Employee is provided for in his appointment action.

**c. CAREER AGENT**

A person performing operational duties under durable cover, who, although not a Staff Employee of CIA, is by virtue of his contract an employee of the United States Government entitled to injury compensation

benefits,

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benefits, creditable Government service for retirement purposes, and such other benefits as are specified by the contract; his contemplated relationship to CIA is of lengthy and indefinite duration and the grade level of his employment is stated in his contract. Unlike a Staff Agent, his subsequent conversion to staff employment is not contemplated or provided for in the initial arrangements.

d. AGENT

A person engaged in operational duties who is not an employee, and who is not entitled to tenure, leave, or other emoluments except as specifically stated in the contract, which may be oral or written.

e. CONSULTANT

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why? ← An individual of special skills, knowledge, or experience whose advice, assistance and guidance are needed and furnished on an intermittent basis. For clarification purposes, there are two types:

(1) An overt consultant who is appointed in true name on vouchered or unvouchered funds.

(2) A covert consultant who is under contract in pseudonym.

f. DETAILED PERSONNEL

Personnel overtly or covertly assigned, attached, or detailed by another Government Agency for duty with CIA.

g. MISCELLANEOUS

Non-operational personnel performing service and maintenance functions at a field installation.

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3. In the absence of [redacted] no action was taken on procedure for covert consultants and covert details. It was agreed that if consideration of the matter by the full committee was found necessary, another meeting would be called.

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